

# Posting and Distribution of Materials Policy

## General Statement

The purpose of the Mount Clemens Public Library is to provide equitable access to the residents of the City of Mount Clemens of popular materials in all formats, programs and services both in and out of the library building, and encouraging and supporting the diverse needs of our community.

The Mount Clemens Public Library provides a limited and temporary area for local individuals and organizations to inform the general public of upcoming programs, events, and services to support our mission to provide services and for the support of the diverse members of our community. The posting and distribution of materials are governed by the following rules and regulations. Patrons wishing to post and distribute information within the library must read and sign this policy before they may do so.

Non-profit organizations may provide dated materials for passive distribution in an area designated for that purpose. A limited number of copies of free newspapers and publications of local interest are accepted for distribution. Materials for passive distribution will be rotated for display in accordance with the demand and space available. Materials remaining after distribution will be discarded, as will materials left at the library without authorization.

## The following materials may not be left in the material distribution area:

- Materials that support or oppose any political candidate or ballot measure. Nonpartisan election information materials, such as those provided by the Secretary of State, the Macomb County Clerk, or the League of Women Voters will be made available.
- Materials that support or oppose a specific religious conviction.
- Materials asking for library visitors to sign a petition are not permitted (as this is consistent with passive distribution).

## Amendment of Rules

- The Library Director may approve exceptions to this policy, at their direction.
- The Mount Clemens Public Library Board of Trustees reserves the right to review and amend all policies at any time.

