

# Appeals Process Policy

The Library Director or the Library Director's designee may restrict access to the Library Grounds and Facilities with the immediate dismissal of the patron from the premises, by suspending the patron's access for a set period of time, or by denying access to specific services and/or programs. The Macomb County Sheriff's office may be called if deemed necessary by either the Library Director or the Library Director's designee.

The Library will evaluate each incident on a case by case basis in determining what restrictions may be necessary. The Library reserves the right to impose any restrictions it feels is necessary to promote the public use of the Library and the safety of the Patrons.

A patron whose privileges have been limited or revoked must attend a meeting with the Director or the Director's Designee to review the Library Code of Conduct before their privileges may be reinstated.

Patrons may appeal a decision to limit or revoke privileges by sending a written appeal to the Library Board of Trustees within 10 business days of the date the privileges were revoked or limited. The appeal should be sent to the attention of the President of the Library Board of Trustees. The Decision of the Library Board of Trustees is final.